

## AmeriCorps Opportunities with Blue Spruce Habitat for Humanity

# Community Outreach Coordinator - 2022-23

### Community Outreach Coordinator

Tentative start - Summer 2022 or open until filled

For one year, you can get paid to build sustainable solutions in a community, gain valuable hands on experience and prepare for your future. This **full-time AmeriCorps service position** offers a great opportunity to make a real impact in the lives of others while building your own knowledge and skillset.

[AmeriCorps National](#) members serve the community in direct service and capacity building activities.

### What will you do?

The community outreach coordinator plays a critical role in strengthening relationships through planning, coordination and implementation of projects in partnership with the community. These relationships with community residents, local organizations, elected officials and stakeholders will help you identify areas where Habitat for Humanity's housing and community development solutions can intersect with identified needs and aspirations.

\*Build relationships and partnerships with community residents, local organizations, elected officials and community stakeholders.

\*Identify community improvement projects and implement them from planning through completion.

\*Engage volunteers from local community to support local improvement projects.

\*Coordinate and document the implementation of Habitat's housing and community development solution in partnership with the community.

This position will focus on home construction, home repair, homeowner services and volunteer services aspects of Habitat affiliate operations.

### Where will you serve?

Evergreen, CO is a mountain town just 30-45 minutes from Denver and offers great outdoor activities in the beautiful front range of the Rocky Mountains. Hiking, ice skating, skiing, and snowboarding are all popular mountain activities, and there are

ample open space parks to explore. Red Rocks Amphitheater is a well-known concert venue. In the summer, our farmers' markets are a popular choice for locals to shop farm-fresh, locally grown food.

Blue Spruce Habitat for Humanity serves several mountain communities west of Denver, Colorado including rural Clear Creek County, Park County, and mountain towns in Jefferson County. Blue Spruce Habitat began in 1990, when concerned residents identified a need for affordable housing in the area. We have built 46 homes to date and have acquired property to construct 8 townhomes and 5 single family residences over the next three years. In 2020 we started a home preservation program for local homeowners as there are many aging homes in our area which could benefit from minor repairs.

AmeriCorps members are welcomed and greatly appreciated at our small Habitat for Humanity organization. Our staff currently consists of six full-time and three part-time employees plus two AmeriCorps members. We are fortunate to have many dedicated volunteers, too. Our local ReStore is in Evergreen and is open four days per week, helping to support all that we do.

In addition to the standard benefits for Habitat AmeriCorps members, Blue Spruce Habitat is pleased to provide \$500 per month towards rent, paid directly to the landlord. We also provide a monthly cell phone reimbursement. Learn more about our organization and mission at [www.bluesprucehabitat.org](http://www.bluesprucehabitat.org).

### **Benefits of AmeriCorps service**

- \*Living allowance \$17,000 for approximately 10 ½ months of service.
- \*[Segal Education Award](#) of \$6,495, upon successful completion of service.
- \*Health care benefits and enrollment in Employee Assistance Plan.
- \*Personal and medical leave — approximately 10 days total.
- \*Possible [forbearance](#) or deferment of qualified student loans.
- \*[Child care](#) benefits, if you qualify.
- \*Worker's compensation insurance.

### **Minimum Requirements**

Applicants must be a U.S. citizen, national or lawful permanent resident at least 18 or older and have a high school diploma or GED.

### **Preferred Qualifications**

- \*Knowledge of, and willingness to promote, the mission and activities of Habitat for Humanity International and AmeriCorps.
- \*Ability to work with a diverse group of people.
- \*Strong written and verbal communication skills.
- \*Strong research skills.

- \*Detail oriented and highly organized.
- \*Experience working with volunteers, teaching or group facilitation.
- \*Experience working as a member of a team.
- \*Knowledge of community development practices.
- \*Basic experience with Microsoft Office Suite, especially Word and Excel.

**Location:**

Evergreen, CO

**State/Region:**

Colorado

**Job Type:**

Volunteer Opportunity

**Employment Type:**

AmeriCorps

**Travel:**

[Apply now](#)

## Construction Crew Leader - 2022-23

### Construction Crew Leader (Two positions available)

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### What will you do?

The construction crew leader plays an integral part in building and repairing homes. Lead groups of skills and unskilled volunteers and homeowner families in

construction activities while maintaining a safe, efficient work environment, thus, developing and enhancing your volunteer management and construction skills.

\*Typically serve Tuesday – Saturday on the build site.

\*Assist with all aspects of hands-on construction tasks including, but not limited to, demolition, site prep, framing, insulation, drywall, flooring, roofing, finish carpentry and landscaping.

\*Projects may include new construction, rehabilitation, critical home repair and weatherization projects.

\*Lead small groups of volunteers and facilitate safe and positive experiences for everyone working on site.

\*Maintain site safety by adhering to Habitat construction safety policies, modeling best practices and guidelines, volunteer education and site monitoring.

This position will focus on home construction and home repair aspects of Habitat affiliate operations.

### **Where will you serve?**

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## Preferred Qualifications

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- \*Ability to work with a diverse group of people.
- \*Strong verbal communication skills.
- \*Experience working with volunteers, teaching or group facilitation.
- \*Experience working as a member of a team.
- \*Basic experience with Microsoft Office Suite, especially Word and Excel.

### Location:

Evergreen, CO

### State/Region:

Colorado

### Job Type:

Volunteer Opportunity

### Employment Type:

AmeriCorps

### Travel:

[Apply now](#)

# Resource Development VISTA - 2022-23

## Resource Development VISTA

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AmeriCorps VISTA members are [Volunteers in Service to America](#) who perform indirect service to build capacity and sustainability solutions.

### What will you do?

The resource development VISTA member creates, documents and implements a plan for donor engagement, tracking and recognition in order to increase the overall donor experience and donor buy-in to Habitat's mission. Each strategy should be well documented and evaluated to ensure sustainability beyond your service.

\*Research, develop and document a resource development and marketing plan, including targeting local individuals, businesses, faith organizations, school groups, civic groups and other community organizations.

\*Research, develop and implement systems to track donor contacts and donations and develop a donor recognition plan to recognize donor loyalty and/or milestones.

This position will focus on fundraising aspects of Habitat affiliate operations.

### Where will you serve?

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### **Benefits of AmeriCorps service**

- \*Annual living allowance of \$20,640.75.
- \*[Segal Education Award](#) of \$6,495, upon successful completion of service.
- \*Health benefits and enrollment in Employee Assistance Plan.
- \*Ten personal and 10 medical leave days.
- \*Possible [forbearance](#) or deferment of qualified student loans.
- \*[Child care](#) benefits, if you qualify.
- \*Noncompetitive eligibility status for federal employment for one year after successful completion of service.
- \*Relocation travel assistance for members relocating more than 50 miles to serve.

### **Minimum Requirements**

Applicants must hold one of the following citizenship statuses: US citizen, US National, Lawful Permanent Resident Aliens or is a person residing in a state that have the following legal residency classifications: refugee, asylum or asylee, temporary protected status, or deferred action for childhood arrivals (DACA) status. Applicants must be at least 18 or older and have a high school diploma or GED.

### **Preferred Qualifications**

- \*Knowledge of, and willingness to promote, the mission and activities of Habitat for Humanity International and AmeriCorps.
- \*Ability to work with a diverse group of people.
- \*Strong written and verbal communication skills.
- \*Strong research skills.
- \*Detail oriented and highly organized.
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- \*Basic experience with Microsoft Office Suite, especially Word and Excel.

### **Location:**

Evergreen, CO

**State/Region:**

Colorado

**Job Type:**

Volunteer Opportunity

**Employment Type:**

AmeriCorps

**Travel:**

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# Volunteer Services Development VISTA - 2022-23

## Volunteer Services Development VISTA

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AmeriCorps VISTA members are [Volunteers in Service to America](#) who perform indirect service to build capacity and sustainability solutions. The [AmeriCorps VISTA leaders program](#) is only open to members who have completed at least one year of full-time service with AmeriCorps or Peace Corps.

### What will you do?

The volunteer services development VISTA member creates, documents and implements a plan for volunteer recruitment, scheduling and recognition in order to increase the number of volunteers and improve the overall volunteer experience. Explore current volunteer programs and resources and identify best practices. This may include focusing engagement and outreach with specific groups, such as youth or veterans.

\*Research, develop and document:

\*A volunteer recruitment plan, including targeting local faith organizations, school

groups, civic groups and other community organizations.

\*Systems to schedule volunteers and track volunteer hours.

\*A volunteer training and evaluation plan that will ensure all volunteers have the skills needed to perform their roles successfully and where mutual feedback can be given.

\*A volunteer recognition plan.

This position will focus on volunteer services aspects of Habitat affiliate operations.

### **Where will you serve?**

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### **Location:**

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AmeriCorps

### **Travel:**

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## About Habitat for Humanity

[Habitat for Humanity](#), founded in 1976, is a global, Christian-based nonprofit organization that grew out of an intentionally multi-racial community in rural Georgia. Seeking to put God's love into action, Habitat brings together people of all faiths and people of no faith to build homes, communities and hope. Working alongside each other, we help families and individuals build and improve places to call home and achieve the strength, stability and self-reliance they need to build better lives for themselves. Habitat seeks individuals who have a willingness to affirm these principles and values.

Habitat for Humanity International is an equal opportunity employer and seeks to employ and assign the best qualified personnel for all our positions in a manner that does not unlawfully discriminate against any person because of race, color, religion, gender, marital status, age, national origin, physical or mental disability, sexual orientation, veteran/reserve national guard status, or any other status or characteristic protected by law.