



JOB DESCRIPTION

www.habitatmetrodenver.org

Title: SVP, Community & Government Partnerships	Employment Status: Full-Time
Department: Community & Government Partnerships	FLSA Status: Exempt
Reports to: Chief Executive Officer	Supervises: Government Grants and Compliance Manager, Advocacy Coordinator.

Created Oct 2022

The Organization

Habitat for Humanity of Metro Denver (Habitat Metro Denver) is part of a global, nonprofit housing organization that seeks to put God's love into action by bringing people together to build homes, communities, and hope. Habitat for Humanity was founded on the conviction that everyone needs an affordable, healthy, and stable place to live in dignity and safety, and that affordable housing should be a matter of conscience and action for all.

To achieve our vision of a world where everyone has a decent place to live, Habitat Metro Denver builds, renovates, and sells homes in partnership with low- and moderate-income families. The organization also works with existing low-income homeowners in formerly red-lined Denver neighborhoods to do critical home repairs. Throughout its 42-year history, Habitat Metro Denver has served more than 2,500 households and is the 8th largest producer in the Habitat U.S. network.

As an advocate for policies that create and preserve affordable housing, build wealth through homeownership, and stabilize communities experiencing involuntary displacement, Habitat Metro Denver engages the community to be a catalytic force at federal, state, and local levels.

How We Succeed Together:

Habitat Metro Denver's **Cultural Blueprint** highlights the specific behaviors and mindsets that support our core values and guide day-to-day decisions, behaviors, and interactions of every person within our organization.



Solid Foundations - Our mission is at the heart of everything we do. We are passionate about our work, our teams, and our relationships.

Innovative Design - We are curious. We embrace change. We take risks and initiative to address a complex social issue – housing. We exemplify grit and determination in our relentless pursuit to ensure everyone has a safe and affordable place to call home.

Open Doors - We welcome everyone. We aspire to be an inclusive organization that celebrates one humanity – where equity, diversity and inclusion are at the core of every facet of our work.

Clear Windows - We approach everyone with kindness, clarity, and transparency. We champion authenticity, illuminate our strengths, and hold ourselves and others accountable.

Supportive Structures - We have each other's backs. We collaborate. Becoming better at what we do takes all of us. By building homes and life-changing careers, we make a transformational difference in our lives and the lives of others.

GENERAL DESCRIPTION:

The Senior Vice President of Community and Government Partnerships will be responsible for the strategic leadership of Habitat for Humanity of Metro Denver's (Habitat Metro Denver) advocacy, government grants and contracts, and community development action plans and implementation to maximize impact and strengthen community and government partnerships. The SVP works closely with the CEO to develop external methods to leverage resources to maximize Habitat's impact in the organization's five county service area.

The following reflects the organization's definition of essential functions for the job but does not restrict the tasks that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

CORE RESPONSIBILITIES:

Strategic Partnerships

- Develop and leverage synergistic partnerships (i.e. real estate developers, neighborhood organizations, regional coalitions) that will maximize Habitat's impact and ability to achieve our mission in Denver, the region and beyond.
- Lead organization's exploration of naturally occurring intersections between housing and other sectors, such as health, education, transportation, and workforce development, to maximize impact and resources. Identify opportunities to share this part of our impact story as tool in expanding partnerships.
- Cultivate new partners and manage a variety of current partnerships, including community organizations (i.e. West Denver Renaissance Collaborative, Globeville Elyria-Swansea Coalition, Park Hill housing partners) and government agencies (i.e. Office of Economic Development, DHA, CDOH).
- Elevate Habitat's reputation as a leading affordable homeownership provider and trusted expert in the field.

Government Grants and Fund Development

- Responsible for developing and implementing strategies that secure and expand government funding in support of the mission and goals of Habitat Metro Denver. Current budget ranges from \$4-6 million with goals to expand as production increases.
- Manage government grants team, including identifying funding and real estate opportunities, providing oversight on compliance, and cultivating jurisdictional leadership.
- Identify prospective non-governmental funders aligned with new initiatives and advocacy platform. Build relationships and solicit funding directly, plus partner with the fundraising team on major solicitations and proposals.

- Manage select funder relationships that coincide with areas of expertise. I.e. Accessory Dwelling Unit (ADU) initiative, Neighborhood Revitalization program and Community Development Financial Institution (CDFI).

Advocacy

- Lead and monitor the development and execution of an annual legislative agenda, including local, state and federal levels. (State and federal agendas require partnership with other Habitat entities.)
- Lead advocacy and mobilization strategy for entitlement and rezoning required for Habitat development.
- Build relationships with local jurisdictions by educating about Habitat and affordable homeownership needs.
- Pursue land and funding opportunities from government partners, policy initiatives and other relevant information.
- Create and maintain relationships with key public sector and private sector officials to promote affordable homeownership agenda
- Collaborate with partners and coalitions to advance policy priorities. Manage lobbying efforts and track legislation as needed.
- Lead the development and implementation of a robust and multi-faceted public mobilization strategy, including guiding strategic and thematic direction in collaboration with Communications, Real Estate Development, and Homeownership Services teams.

Community Engagement

- Works across the metro area, with significant focus in Park Hill, Globeville, Elyria-Swansea (GES), Westwood neighborhoods, and other geographies where Habitat is focusing its development and preservation activities, establishing key positive partnerships that are in alignment with Habitat's core competencies and programs.
- Build and maintain partnerships with residents, neighborhood organizations, nonprofits, businesses, and faith groups to identify neighborhood needs and determine the appropriate role for Habitat to maximize impact.
- Represent Habitat in various community and housing forums.
- Advance Habitat's established programs (i.e. Neighborhood Revitalization) and look for new opportunities to better meet the needs of the community.
- In partnership with the CEO and Leadership Team, determine the appropriate role for Habitat in community/neighborhood initiatives and fulfill it (i.e. leader, advocate, educator, programmatic, supporter, advisor, or no role).

Organizational Leadership

- Serves as a member of Habitat's Leadership Team, leads Advocacy Committee of the Board, and other internal and external committees as appropriate.
- Lead internal planning for regional growth that spans real estate, advocacy and other operational stakeholders.
- Oversees the activities of the Community & Government Partnerships department staff.
- Manage, develop, evaluate and mentor staff, providing leadership and guidance in goal setting, problem solving and resource management.

KNOWLEDGE & SKILLS

- A strong belief in the mission of Habitat for Humanity and in the people and neighborhoods with whom we partner.
- Demonstrated experience developing and successfully advancing policy initiatives
- Strong executive presence: ability to interact effectively at the highest level of an organization and the savvy to communicate and synthesize complex issues crisply and convincingly
- Superior advocacy skills and proven ability to gain the respect of, and build a rapport with, multiple constituencies, internally and externally
- Public speaking: Experience speaking in public meetings and events to advance an issue or organization.
- Ability to authentically represent Habitat Metro Denver and its Cultural Blueprint with variety of partners, communities, and leaders.
- Strong interpersonal skills and ability to build strong relationships with diverse communities and individuals.
- Possess the highest level of professional and leadership qualities: dependability, initiative, adaptability, decisive, sound judgment, strategic thinking, ethical, team building and teamwork, compassion, and empathy
- Demonstrated success with identifying and securing funds from government agencies, foundations, and other strategic partners.
- Excellent written and verbal communication skills to effectively promote Habitat's mission and inspire community support.
- Ability to think strategically, anticipate future consequences and trends in relevant areas, and incorporate them into the organizational plan.
- Exceptional capacity for managing and leading people in a collaborative style by creating an environment of dedication that is motivated by challenges.
- Complex problem-solving skills using a high level of creativity and ingenuity to drive Habitat's mission and impact
- Ability to flex style to communicate clearly, professionally, and sensitively with people from diverse racial, ethnic, and socioeconomic backgrounds.

EXPERIENCE

- 10+ years of professional development or relevant experience leading teams in strategic role with significant organizational partners.
- Experience with diverse facets of fundraising and demonstrated ability to successfully source and secure funds for a non-profit organization.
- 10 years of public policy, government relations and advocacy experience, preferably in a non-profit environment, to include experience in coalition building, legislative tracking and/or lobbying.
- Experience working with public officials and volunteers, volunteer leadership, legislative and regulatory staff at the state or federal level.
- Minimum of 10 years of local government relations experience preferred

WORK ENVIRONMENT & CONDITIONS, PHYSICAL REQUIREMENTS NECESSARY TO PERFORM THIS JOB

- Most work performed indoors in an office or meeting setting.
- Ability to work at a computer for extended periods of time.
- Some evening and weekend hours required for position responsibilities.
- Ability to travel to and from meetings and appointments in locations and times when public

transportation is unavailable.

- Private office with computer and phone are available to the VP. The work entails a mix of office duties, meetings with staff, presentations, phone calls and external meetings.
- Minimal out-of-town travel required, mostly to attend conferences and training seminars.
- A valid driver's license and the ability to be insured under Habitat Metro Denver's auto insurance policy is required.
- **Proof of COVID-19 vaccination is required for employment**

The salary range for this position is: \$106,900 - \$156,000 with consideration given for applicable education and/or experience above the minimum requirements.

Benefits available include medical, dental and vision insurance options; 401k savings match; eligible for a performance-based bonus; paid Life Insurance and AD&D policy; Short and Long-Term Disability Insurance; Paid Time Off for vacation, sick, holidays, floating holidays, Healthy Families Workplace Act (HFWA) Leave; Parental Leave and paid time to volunteer.

Please send resume or work history and cover letter or statement explaining your interest in the position to HRRecruiting@habitatmetrodenver.org for consideration.



At Habitat for Humanity of Metro Denver, we value diversity and strive to ensure that our practices and policies are equitable and inclusive. We do not tolerate harassment or discrimination of any kind. We are committed to complying with all federal, state, and local laws providing equal employment opportunities, and all other employment laws and regulations. It is our intent to maintain a work environment that is free of harassment, discrimination, or retaliation because of age (40 and older), sex, sexual orientation (including transgender status and gender identity or expression), pregnancy (including childbirth, lactation, and related medical conditions), marital status, race, national origin (including ancestry), disability, creed, religion, genetic information, HIV status, military or veteran status, or any other status protected by federal, state, or local laws. Habitat Metro Denver is dedicated to the fulfillment of this policy in all aspects of employment, including but not limited to recruiting, hiring, placement, transfer, training, promotion, rates of pay, and other compensation, dismissal, and all other terms, conditions, and privileges of employment.